

# Wooden Shoe Garden Rental

Wooden Shoe Tulip Farm  
33814 S. Meridian Rd.  
Woodburn, OR 97071  
[events@woodenshoe.com](mailto:events@woodenshoe.com)  
503-634-2243

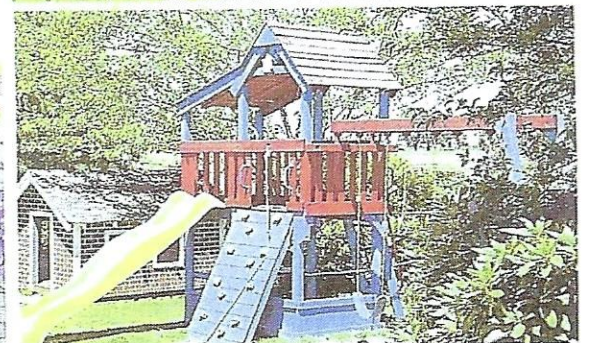
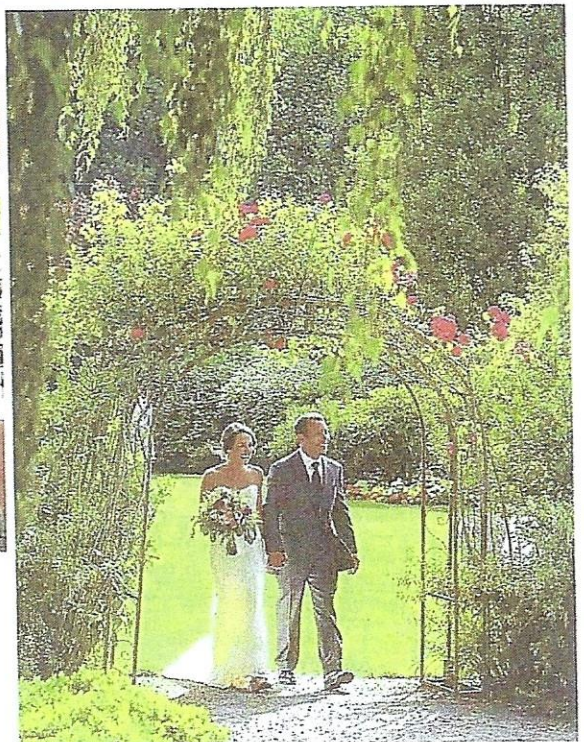


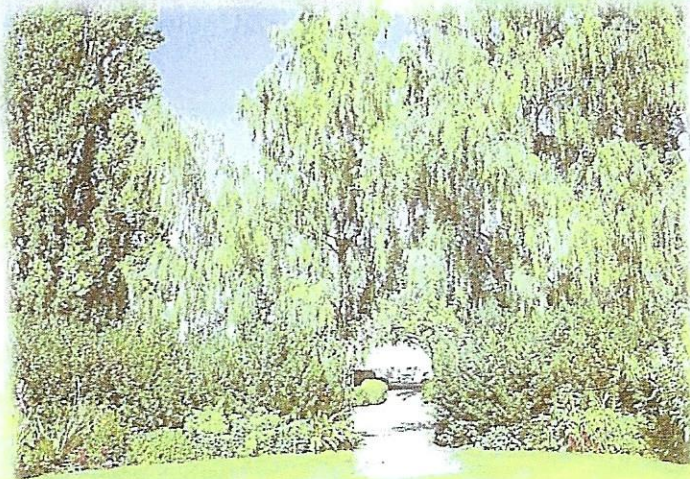
PATTI IVERSON  
33814 S. Meridian Rd.  
Woodburn, OR 97071

WOODEN SHOE  
GARDENS

GARDEN EVENTS MANAGER  
[events@woodenshoe.com](mailto:events@woodenshoe.com)  
(971) 432-0296

[www.woodenshoe.com/events/rental/](http://www.woodenshoe.com/events/rental/)





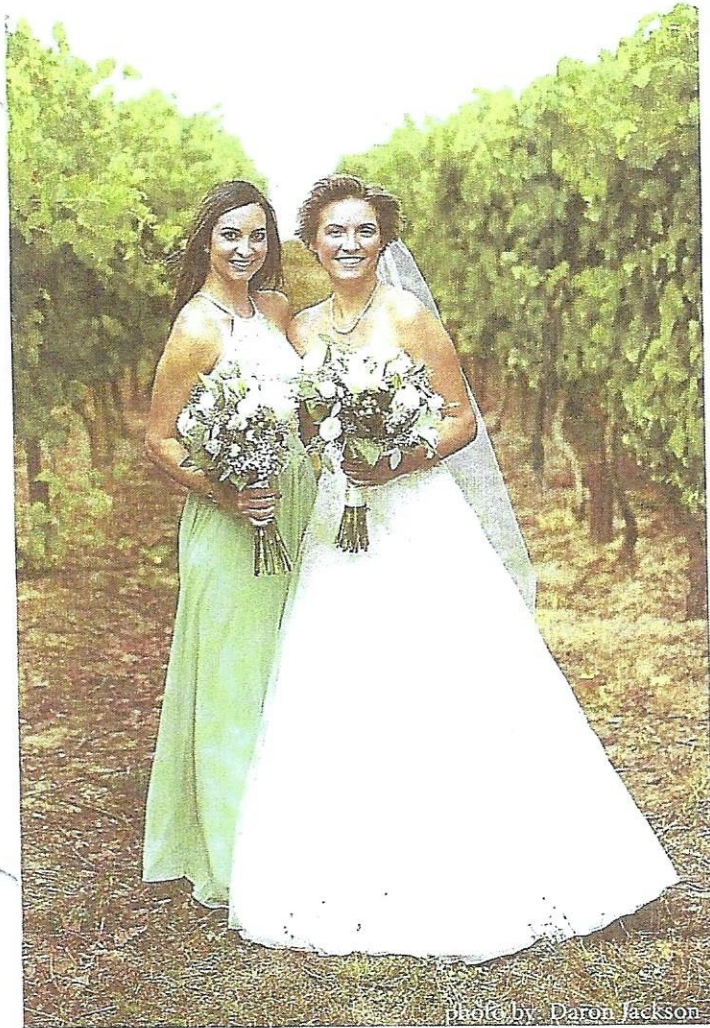




photo by: Peter Mahar

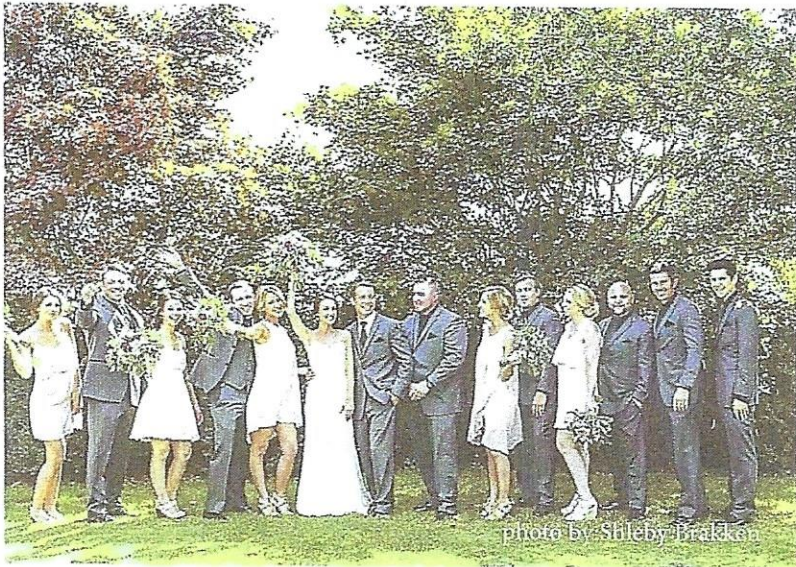
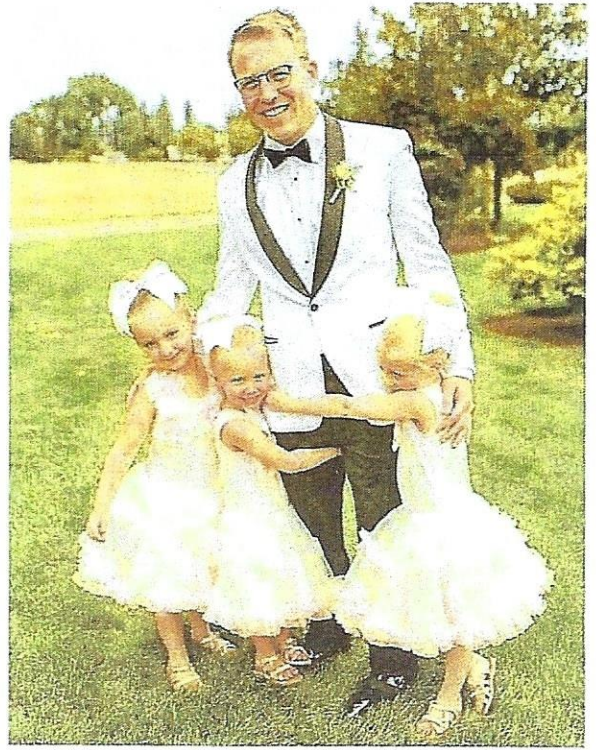


photo by: Shleby Brakken

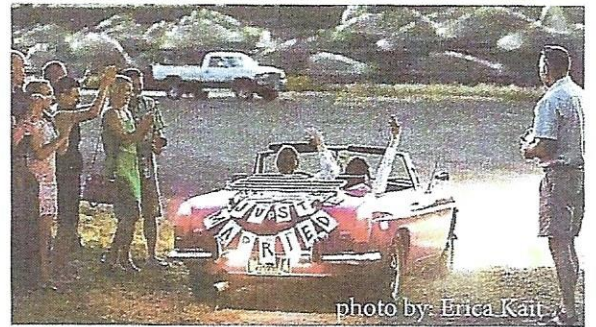


photo by: Erica Kait



# WOODEN SHOE **TULIP** FARM SUMMER EVENT RENTAL AGREEMENT

Phone: 503-634-2243. Email:events@woodenshoe.com

Name of Renter(s): \_\_\_\_\_ Phone: \_\_\_\_\_

Group or Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Best Method to Contact: \_\_\_\_\_

Rental Date: \_\_\_\_\_ Expected # of Guests: \_\_\_\_\_

Time of Event: \_\_\_\_\_ Time of Setup: \_\_\_\_\_

Reservations:

To put a hold on a date, a deposit of \$500 must be paid. \$250 of this amount is non-refundable; and is applied to the total cost of renting the facility. The other \$250 will be held as a cleanup/damage deposit which may be refunded after the event if there is no extra costs or cleanup to the property.

Deposit Paid: \_\_\_\_\_ Deposit Received Date: \_\_\_\_\_ Received by: \_\_\_\_\_

Payments and Prices:

All balances must be paid for the event no later than two weeks before the event takes place. This is an outdoor facility and there are no refunds for weather related problems, so plan your event accordingly. Price includes the garden facility for one day, 8:00am to 11 :00 pm.

Base Prices:

- May: \$3000
- June & September: \$3200
- July & August: \$3400

Events held on Sunday-Thursday may be eligible for a 30% discount, excluding certain holidays.

Base Price Includes:

Limited refrigerator & freezer space

Beautiful manicured 4-acre garden

Clean portable restrooms and hand

washing station

40X60 tent with lights, 20X20 tent

With lights for dance floor

Play area and games for adults and kids

Garbage disposal

Set up and take down of tables & chairs

Liaison onsite for any questions or help

(4) 10 X 10 popup tents

(110) chairs for event

(14) round tables, 5 ft. (6) 8 ft. tables

& (1) 6 ft rectangular tables

(6) wine barrels that can be moved

to select locations in the garden

Power in the garden

Unlimited parking

Use of select areas for photos

Additional Items over the Base:

- White chairs: \$2 per chair (350 total available)
- 5ft round or 8 ft rectangle tables: \$15 per table (40-5 ft., 20-8 ft. available)
- 4 ft. rectangular tables: \$8 per table (4 total available)
- Kitchen area: All day add on, \$200

- Round or Rectangular tablecloths available (white round or rectangular or black rectangular \$9; add white napkins \$ 1 each
- Ask for current alcohol page for availability and pricing information

**Set-up and Clean-up**

You and your vendors are responsible for your own clean-up of food items and any decorations brought onsite. All garbage will need to be placed in garbage bags and cans provided. Please make sure all your belongings are set up and cleaned up within your rented hours.

Any additional set up and clean-up of items brought by you, your guests, or vendors left on grounds after your event will be charged at \$60/hour. Minimum charge of one hour.

If damages or repairs arise from your event, it will be deducted from your \$250 refundable deposit. If damages or extra clean-up exceeds your \$250 deposit you will be billed for the difference.

**Vendor**

Customize your event with additional vendors. You are welcome to use any caterer, decorator, DJ, florist or photographer. If you wish to have alcohol at your event it must be purchased through our onsite winery & tasting room, Wooden Shoe Vineyards. If you would like a list of vendors, please ask.

Once you have your vendors, please provide us with names and contact numbers.

**Vendor Information**

Event Coordinator: \_\_\_\_\_

Caterer: \_\_\_\_\_ Band/DJ: \_\_\_\_\_

Florist: \_\_\_\_\_ Photographer: \_\_\_\_\_

Decorator: \_\_\_\_\_ Other: \_\_\_\_\_

**Music**

We have no sound systems available onsite, but we do have power available throughout the garden. You are welcome to bring in any DJ or Band you want. Due to county sound ordinances music must be turned off at 10:00pm. Limited extension cords are available, so have them bring their own.

Bands or Drs will be required to remove all equipment by 11:00 pm

**Beverages/Alcohol**

There is no minimum alcohol purchase required, but if you want to serve beer, wine or cider at your event, it must be purchased and served through our onsite vineyard and tasting room, Wooden Shoe Vineyards. NO OUTSIDE alcohol of any kind is allowed on the premises including the garden, parking lots, or private rooms. If you or your guests are found with any outside alcohol, it will be grounds for shutting down the event. A 3-tap kegerator is including with the purchase of beer or cider.

Alcohol consumption ends at 9:30pm and must be served by one of our OLCC licensed servers with sufficient food and non-alcoholic beverages for the duration of your event. Your group is responsible for providing non-alcoholic beverages and food.

Wooden Shoe Vineyards/Wooden Shoe Gardens reserves the right to end alcohol service and or the event at any time if our staff feels that behavior and/or alcohol consumption is getting out of control or dangerous.

Ask our garden liaison about setting up your free wine tasting or getting a complete list of current wines, beers and ciders available.

I We have read and understand the alcohol policy: \_\_\_\_\_



### **Certificate of Liability Insurance**

The renter is required to purchase event insurance. Please list Wooden Shoe Bulb Company Inc. & Iverson Family Farm Inc. as additional insured for the date of your event. This is a one-day, special event rider for bodily injury & property damage in the amount of \$1,000,000.00 in personal liability. Renters are liable for damages to the grounds & property rented from Wooden Shoe Garden. A copy of the renter insurance is to be emailed or given to our garden liaison before the day of the event. Liability insurance can be purchased through a third-party provider or certain homeowner insurance allows an added special one-day event. Ask your current insurance provider for details.

Wooden Shoe Garden and its staff will not be held responsible for lost, stolen or forgotten articles.

### **Decorations**

Feel free to enhance your event with your choice of decorations and linens. You will have access to the garden starting as early as 8am on the morning of your event to decorate. We have linens available for rent, or you may rent others or bring your own.

Duct tape, nails, glue or any other intrusive methods of attaching things are prohibited. Use of confetti, glitter, fireworks, rice, bird seed, wrapped candies or any such materials are prohibited. We suggest instead using real flower petals or bubbles.

Garden stakes and shepherd's hooks with a pint that is smaller than quarter are permitted. We ask that you do not drive through the gardens, due to the sprinkler system and nature of the garden. While real flower petals and sunflower seeds can be left in the grass, fake flower petals and other decorations must be picked up and disposed of. Any decoration that you put up must be removed and taken with you within your rental hours, **8: 00 am to 11 :00pm.**

### **Refrigeration**

We have limited refrigeration and freezer space. All freezer and refrigeration spaces are in the main building and not in the garden. For refrigeration in the garden, we suggest bringing your own ice chests and ice. Early drop-off of cooler items can be discussed. Our certified onsite kitchen is available for \$200/day.

### **Pets**

We allow pets but please clean up after your pet and keep them leashed.

### **Play Area**

We have a designated play area within our garden for children to enjoy. For their safety, please make sure they are always supervised.

### **Bathrooms**

Flushable toilets are available for bridal party only. We ask that the majority of the guests use the porta potties provided within the garden. Our flushable toilets are on a septic system and cannot handle large groups of people. Thank you for understanding this policy.

Lessee Signature and Date: \_\_\_\_\_  
By signing this document, you are agreeing to the terms listed above.

Lessee Signature and Date: \_\_\_\_\_

By signing this document, you are agreeing to the terms listed above.

Lessor Signature and Date: \_\_\_\_\_

Wooden Shoe Gardens welcomes you and is excited about participating in your special Event! If you have any questions or concerns leading up to, or in the planning process of your special event, please email us at [events@woodenshoe.com](mailto:events@woodenshoe.com) or call Patti @ 971-432-0296.

The Wooden Shoe Tulip Farm Family  
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97071  
[www.woodenshoe.com](http://www.woodenshoe.com)  
[events@woodenshoe.com](mailto:events@woodenshoe.com)

	VENDOR LIST	
CATERERS	PHONE NUMBER	EMAIL/WEBSITE
BANQUETES GELA Traditional Mexican	971-240-3169	
EL VAQUERO Old World Santa Maria Style BBQ	503-367-9268	Office@elvaquero.org
LOCO ONO BBQ	503-901-1367	locoonobbq@gmail.com
RISTORANTE DI POMPELLIO Italian Food	503-667-2480	https://dipompello.com
SASSY ONION Full dinners	503-967-7521	Catering@sassyonion.com
WILD PEAR Full dinners	503-740-6367	jessica@wildpearcatering.com
WOODEN NICKEL American Food	503-816-0756	info@woodennickel.com
DESSERTS		
HEAVENLY SCRUMPTIOUS	971-322-9329	www.heavenlyscrumptious.com
LUX SUCRE DESSERTS *****	503-694-2321	<a href="mailto&gt;Hello@luxsucre.com">Hello@luxsucre.com</a>
DJS - MUSIC		
BOB KAT DUO	503-807-0278	<a href="http://www.bobkatduo.com">www.bobkatduo.com</a>
FIRST CHOICE ENTERTAINMENT *****	602-321-6227	Ask for Derrick
PHOTOGRAPHERS PHOTO BOOTH		
BROOKE BROADBENT	541-220-7978	bbroadbentphotography@gmail.com
KALI G PHOTOGRAPHY	541-250-2463	kali.gradberg@gmail.com
PARTY CAT! PHOTOBOOTH		<a href="http://www.partycatevents.com">www.partycatevents.com</a>

# Wooden Shoe Garden Price Breakdown

Event time: One day, 8am – 11pm

Pricing: Base price is set for 100 people

- May: \$3000
- June & September: \$3,200
- July & August: \$3,400

## **Base Price Includes:**

Before the Event:

\*Wooden Shoe Garden Coordinator to answer any questions about the venue

\*A final meeting with the coordinator to discuss layouts of tables, chairs, pop-ups, tents and other details

\*One hour rehearsal up to a week before the wedding day

Day of Event:

Beautiful manicured 4-acre garden

Bridal lounge and groom dressing rooms

Use of farm for photography

Refrigerator and freezer space available

Clean portable restrooms and hand washing station

(1)40x60 tent with lights, (1) 20x20 tent with lights (for dance floor)

Play area for kids and horseshoe pit for adults

Disposal of garbage

Set up and take down of tables and chairs

(4) 10x10 pop-up tents

Ample parking

(14) 5ft. round, (6) 8ft. rectangular & (1) 6ft. tables available (more available at additional cost)

(6) wine barrels that can be moved to select locations in the garden

200 chairs for event (more available at additional cost)

Power in the garden

Liaison onsite for any questions about venue

## **Additional Items Available:**

Wedding chairs: \$2 per extra chair (Maximum 350 available)

Additional 5ft & 8 ft tables available @ \$15/table (maximum 40 5 ft & 10 8 ft)

4 ft/6 ft rectangular tables \$8/table (maximum 4 available)

See Alcohol page for additional information on serving

## **Deposit:**

A \$500 deposit is due to hold a date. \$250 is non-refundable and goes towards the overall venue price. \$250 is held as a cleaning, damage deposit and is refunded up to 2 weeks after your event if there are no extra costs or damage done to the property. This is an outdoor facility and there are no refunds for weather related problems, so plan your event accordingly.

## **Vendors:**

Customize your wedding with additional vendors. You are welcome to use any caterer, decorator, DJ, Florist or Photographer. If you wish to have alcohol at your event, it must be purchased through our Tasting Room, Wooden Shoe Vineyards. Find additional information on vendors who are familiar with our facility, check out our Vendor Page.

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WILD PEAR Full dinners	503-740-6367	jessica@wildpearcatering.com
WOODEN NICKEL American Food	503-816-0756	info@woodennickel.com
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DJS - MUSIC		
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Day of Event:

- Beautiful manicured 4-acre garden
- Bridal lounge and groom dressing rooms
- Use of farm for photography
- Refrigerator and freezer space available
- Clean portable restrooms and hand washing station
- (1)40x60 tent with lights, (1) 20x20 tent with lights (for dance floor)
- Play area for kids and horseshoe pit for adults
- Disposal of garbage
- Set up and take down of tables and chairs
- (4) 10x10 pop-up tents
- Ample parking
- (14) 5ft. round, (6) 8ft. rectangular & (1) 6ft. tables available (more available at additional cost)
- (6) wine barrels that can be moved to select locations in the garden
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